



Our mission is to unlock potential in individuals with disabilities and empower their families.

Pattison's Academy Board Meeting Agenda
721 Wappoo Rd., Charleston, SC 29407 & Zoom
Tuesday, February 20, 2024
5:00 pm-6:30 pm
Presiding: Carol Aust, Board Chair

Join Zoom Meeting

<https://zoom.us/j/97211710109?pwd=czRDeVZpOFFuRXhHZTR6YXp5R2tBUT09>

AGENDA ITEM	Inform/Act/Discuss
1. Welcome/Call to Order/Quorum Established	Act
2. Approve Agenda & January 2024 Meeting Minutes	Act
3. Approve FY 23-24 Budget Amendment	Act
4. Public Comments	
5. CEO's Report	Inform
6. Finance Committee Report	Inform
7. New Business	
a. Development Update	Inform
b. Camp 2024 Launch	Inform
8. Adjournment	Act

BOARD MEETING GUEST & PUBLIC COMMENTS POLICY

Pattison's Academy Board Meetings are open to the public. Public comments are accepted at the start of each Board Meeting. Comments are limited to one minute per person. Anyone interested in sharing public comments must notify Board Secretary Matt Walton at waltonmj21@gmail.com before the meeting.



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BOARD OF DIRECTORS:	PRESENT	ABSENT	FISCAL YEAR 2023-24 ATTENDANCE	TERM EXPIRATION DATE
Carol Aust Chair			4/5	06/30/2024
Scott Benjamin Vice-Chair			2/5	06/30/2025
Erik Wickstrom Treasurer			5/5	06/30/2024
Matt Walton Secretary			5/5	06/30/2024
Jennifer Perdue Member			5/5	06/30/2025
John Foreman Member			5/5	06/30/2024
Karina Garrison Member			4/5	07/31/2025

ATTENDANCE:

Staff members:

Other:



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Pattison's Academy Board Meeting Agenda
721 Wappoo Rd., Charleston, SC 29407 & Zoom
Tuesday, January 16, 2024
5:00 pm-6:30 pm
Presiding: Carol Aust, Board Chair

Join Zoom Meeting

<https://zoom.us/j/97211710109?pwd=czRDeVZpOFFuRXhHZTR6YXp5R2tBUT09>

AGENDA ITEM	Inform/Act/Discuss
1. Welcome/Call to Order/Quorum Established	Act
Carol A. Call to Order at 5:00pm	
2. Approve Agenda & October 2023 Meeting Minutes	Act
Jen motions to approve, John seconds. Board approves.	
3. Public Comments	
4. CEO's Report	Inform
5. Finance Committee Report	Inform
6. New Business	
a. Development Update	Inform
b. Updated Hybrid/Remote Work Policy	Act
John motions to approve, Jen seconds. Board approves.	
c. Technology Infrastructure Update	Inform
7. Adjournment	Act
John motions to approve, Jen seconds. Board approves. Meeting adjourned at 5:38pm.	

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BOARD OF DIRECTORS:	PRESENT	ABSENT	FISCAL YEAR 2023-24 ATTENDANCE	TERM EXPIRATION DATE
Carol Aust Chair	X		3/4	06/30/2024
Scott Benjamin Vice-Chair		X	2/4	06/30/2025
Erik Wickstrom Treasurer	X		4/4	06/30/2024
Matt Walton Secretary	X		4/4	06/30/2024
Jennifer Perdue Member	X		4/4	06/30/2025
John Foreman Member	X		4/4	06/30/2024
Karina Garrison Member		X	4/4	07/31/2025
Laurie Sessa Emeritus Member		X	3/4	01/31/2024

ATTENDANCE:

Staff members:

Holly Zipperer

Laura Ganci

Becky McCarthy



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Collette Wade
Tyler Hendricks
Whitney Merrick
Mason Duffy
Casey Stradcutter
Madison McCalman
Olivia Turer

Other:

Julianna Greenhaw
Katie Waites
Frances Gouldin
Sonora Snook
Emma Scott
Diana El-Berry
Crystal Hildt
Jenara Noel
Kristen Dierickx
Melisa Espino
Brandon Tahquette
Sherry Tahquette

**Pattison's Academy
Annual Budget
Number of Students**

**Version 1
45**

REV	Revenues	General Fund Budget 2023-2024
	Local Income (contributions, student activity, lunch sales)	\$ 844,000
	State Revenue (Base funding & EIA funds)	3,125,063
3999	Fee Retained by District on Various State Revenue	-
	Federal Revenue (IDEA, Title I, II, etc.)	-
	Total revenue	<u>3,969,063</u>
	Expenditures	
	Salaries	2,119,186
	Group Health & Life Insurance	49,955
	Employee Retirement	20,541
	Social Security	162,118
	Unemployment	13,775
	Worker's Compensation	12,715
	Fringe and Benefits not covered by Special Revenue	<u>(14,904)</u>
	Total Personnel Expenses	<u>2,378,290</u>
	Contracted Services	1,295,248
	Supplies	240,012
	Facilities	42,021
	Other Expenses	73,337
	Pupil Activities	56,950
	Total Expenditures	<u>4,070,954</u>
	Surplus (Deficit)	<u><u>(101,891)</u></u>



For Board Meeting—February 20, 2024

Issue:	Finance Committee Report (Item 6)
Action:	None
Budget Impact:	None

Background:

The finance committee meets once a month, typically the Wednesday before the board meetings, to discuss the organization's current financial status and review monthly deliverables. Finance committee participants include the Board Chair, Board Treasurer, Pattison's CEO, Pattison's CPO, and account representatives from Veris CPA.

Current Status:

The finance committee met on February 14, 2024, to review Pattison's January deliverables and discuss the details of the amended budget. As of January 31, 2024, Pattison's year-to-date financials indicate a deficit, though January's surplus has mitigated the overall shortfall compared to the previous month. We anticipate further monthly surpluses until the fiscal year-end, gradually reducing the total deficit to the expected \$100K. Year-to-date expenditures stand at 60% of the original FY24 budget, closely aligning with the expected 58% for the entire fiscal year. Supplies are notably the highest category of expenditures due to a \$56K furniture expense incurred this fiscal year, which was originally budgeted in FY23. This carried-over expense is contributing to the current fiscal year's deficit.

[PATTISONSACADEMY.org](https://pattisonsacademy.org)

Contact Us

721 Wappoo Road, Charleston, SC 29407
(843) 402-7850  @PattisonsAcademy



For Board Meeting—February 20, 2024

Issue:	Development Update (Item 7.a)
Action:	None
Budget Impact:	None

Description	Goal	Actual as of 01/31/24	Notes
General Contributions	\$200,000	\$117,431.80	
KTP	\$100,000	\$35,293	Still looking for more sponsors
Grants/Foundations	\$200,000	\$50,000	DeLoach Family Foundation
		\$10,000	Mark Elliott Motley Foundation
		\$1,000	Boeing Foundation
		\$500	Yield Giving
		\$4,000	Home Community Fund
		\$8,000	Coastal Community Foundation
		\$4,164	Saul Alexander Fund
		\$10,000	Central Comm. Fdn. (AFLAC/Culinary)
		\$87,664	Total
Third Party Contributions	\$45,000	\$5,500	Live for Wellness Block Party (Dr. Jenn)
		\$20,725	Old Village Witches Ride
		\$9,120	Charleston Beach Olympics
		\$3,736	Love on Wheels Carriage Ride (Karina)
		\$39,134.16	Total
TOTAL	\$545,000	\$225,172.70	



Love on Wheels Event: Thank you to Karina Garrison and Pinnacle Financial Partners in partnership with Palmetto Carriage Works for this inaugural event. We had a great time and felt the love with our Pattison's students and their families, and even made new friends. We raised \$3,736 and are excited to continue to build this event. We are hoping to put this on again next year!

KTP: Sponsorships are slowly rolling in, and fundraising pages are still being set up. We are still looking for sponsors and have time to ensure they are represented at our event. If you have anyone interested in supporting Pattison's, KTP is a great opportunity to come out and see what we are about. Board members are encouraged to set up their fundraising page online through our website and share it with friends, family, and colleagues.

Foundation/Grants: We are thrilled to receive a grant from AFLAC to support life skills in culinary throughout the rest of the school year and during summer camp.

Upcoming Events:

- **KTP 2024:** March 9, 2024, at 10am. [Keeping the PACE — Pattison's Academy \(pattisonsacademy.org\)](https://pattisonsacademy.org)



For Board Meeting—February 20, 2024

Issue:	Camp 2024 Launch (Item 7.b)
Action:	None
Budget Impact:	None

Background: Pattison’s Academy Therapeutic Summer Camp is currently planning for its 18th summer, dedicated to providing a vibrant camp experience for individuals with disabilities ages 3-24 within the tri-county area. This year, we are implementing a new digital application and data collection system called Apricot 360, in which participants (parents and staff) can access and upload information digitally. In years past, applications were primarily submitted on paper, and families typically took weeks to complete the required paperwork.

Current Status: The launch of the new digital application portal was a huge success. We reached total capacity on day 1 of applications going live and reached our waitlist capacity by the end of week 1. Of our submitted applications, 31 applicants were new to Pattison’s Summer Camp program, and 42 were returning participants. Recognizing the growing demand for the Summer Camp program across the Lowcountry, Camp Administration, and the Senior Leadership Team are exploring avenues for future expansion. A parent survey will be sent in the next few weeks to get feedback regarding the digital application process to help with future applications. Parents have been informally asked for feedback, and the consensus is that it was easy to access and navigate. Through Apricot 360, reports can be run to receive vital information to help structure our camp programming and other Pattison’s Academy programs in the future. Daily communication logs, direct messaging, and file access are among a few features families can engage with via Apricot 360.

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